



**RESEAU INTERNATIONAL DES ORGANISMES DE BASSIN  
INTERNATIONAL NETWORK OF BASIN ORGANIZATIONS  
RED INTERNACIONAL DE ORGANISMOS DE CUENCA**

**PTS BUDGET ESTIMATE FOR 2009**

**I) EXPENDITURES**

*IN EUROS*

**▣ NETWORK MANAGEMENT - INFORMATION TO MEMBERS - ADMINISTRATIVE MANAGEMENT**

◆ 5 days x project manager	x	700,00 €/d	3 500,00 €	
◆ 10 days x engineer	x	570,92 €/d	5 709,20 €	
◆ 10 days x assistant / translator	x	304,90 €/d	3 049,00 €	
Telephone + fax + mailing			1 000,00 €	
◆ <u>SUB-TOTAL OVERALL MANAGEMENT</u>			13 258,20 €	<u>13 258,20 €</u>

**▣ OFFICIAL TRAVELS OF THE PRESIDENT OR BUREAU MEMBERS**

**ENTERTAINMENT OF AUTHORITIES**

◆ DSA x 12 d	x	180,00 €/j (average)	2 160,00 €	
◆ travels x 2	x	1 120,00 €/ (average)	2 240,00 €	
◆ entertainment expenses	x	3 000,00 €	3 000,00 €	
◆ <u>SUB-TOTAL OFFICIAL ENTERTAINMENT</u>			7 400,00 €	<u>7 400,00 €</u>

**▣ ONE MEETING OF THE LIAISON BUREAU: Autumn 2009**

**▶ Preparation**

◆ 3 days x project manager	x	700,00 €/d	2 100,00 €	
◆ 3 days x engineer /com. manager	x	570,92 €/d	1 712,76 €	
◆ 5 days x assistant / translator	x	304,90 €/d	1 524,50 €	
Telecommunications		500,00 €	500,00 €	
◆ Sub-Total for one meeting			5 837,26 €	<u>5 837,26 €</u>

**▶ Participation in a meeting**

◆ 4 days x project manager		700,00 €/d	2 800,00 €	
◆ 4 days x engineer or expert		570,92 €/d	2 283,68 €	
◆ 4 days x com. Manager		570,92 €/d	2 283,68 €	
◆ International travels				
◆ 1 500,00 €/t	3 pers. x		4 500,00 €	
◆ DSA x 4 d x	3 pers. x	180,00 €/d	2 160,00 €	
◆ Miscellaneous (lump sum)	3 pers. x	152,45 €/t	457,35 €	
◆ Sub-Total Bureau			14 484,71 €	<u>14 484,71 €</u>

■ **MEETINGS OF THE LIAISON BUREAU (continuation)**

●	<b>Report and follow-up</b>				
◆	2 days x project manager	x	700,00 €/d		1 400,00 €
◆	2 days x engineer /com. Manager	x	570,92 €/d		1 141,84 €
◆	2 days x assistant / translator	x	304,90 €/d		609,80 €
	Telecommunications	x	150,00 €		150,00 €
◆	• Sub-total for one meeting				<u>3 301,64 €</u>
◆	<u>Sub-total for one Bureau meeting in 2009</u>				<u>3 301,64 €</u>

■ **PARTICIPATION IN THE 5TH WORLD WATER FORUM**

**ISTANBUL – 16 / 22 MARCH 2009**

▶	<b>Preparation</b>				
◆	15 days x project manager	x	700,00 €/d		10 500,00 €
◆	15 days x engineer /com. Manager	x	570,92 €/d		8 563,80 €
◆	20 days x assistant / translator	x	304,90 €/d		6 098,00 €
▶	<b>Participation and facilitation of INBO sessions - Topic 3.1 - 5 sessions</b>				
◆	9 days x project manager	x	700,00 €/d		6 300,00 €
◆	9 days x engineer	3 pers. x	570,92 €/d		15 414,84 €
◆	9 days x com. Manager		570,92 €/d		5 138,28 €
◆	international travel	x	1 050,00 €/d	x 5	5 250,00 €
◆	DSA (average)		180,00 €/d	x 45 d	8 100,00 €
	miscellaneous (lump sum)	x	152,45 €/p	x 5	762,25 €
	car rental	x	114,34 €/d	x 8	914,72 €
▶	<b>Participation in a preliminary coordination meeting in Istanbul</b>				
◆	3 days x project manager		700,00 €/d		2 100,00 €
◆	international travel		1 050,00 €		1 050,00 €
◆	DSA	3 j. x	180,00 €/d		540,00 €
◆	miscellaneous (lump sum)		152,45 €/t		152,45 €
▶	<b>Preparation, printing and transport of documents</b>				
	Launching of INBO / GWP Handbook- side event -				6 000,00 €
▶	<b>Drawing up and dissemination of the proceedings</b>				
◆	2 days x project manager		700,00 €/d		1 400,00 €
◆	3 days x assistants and translators	x	304,90 €/d		914,70 €
▶	<b>Estimate for phone + Fax + mailing (exceptional invitations)</b>				<u>1 500,00 €</u>
◆	<u>SUB-TOTAL FOR THE 5th WWF OF ISTANBUL 2009</u>				<u>80 699,04 €</u>

■ **CONFERENCE OF "EUROPE-INBO" GROUP 2009**

●	<b>Preparation</b>				
◆	5 days x project manager	x	700,00 €/d		3 500,00 €
◆	6 days x engineer /com. manager	x	570,92 €/d		3 425,52 €
◆	8 days x assistant / translator	x	304,90 €/d		2 439,20 €
●	<b>Participation and facilitation of the Conference in Sibiu</b>				
◆	6 days x project manager	x	700,00 €/d		4 200,00 €
◆	6 day x engineer x 2	x	570,92 €/d		6 851,04 €
◆	6 days x com. manager	x	570,92 €/d		3 425,52 €
	international travel	x	1 000,00 €/d	x 4	4 000,00 €
	DSA (average)	x	180,00 €/d	x 24 d	4 320,00 €
	miscellaneous (lump sum)	x	152,45 €/p	x 4	609,80 €
	car rental	x	114,34 €/d	x 4	457,36 €
●	<b>Preparation, printing and transport of documents</b>				1 000,00 €
●	<b>Drawing up and dissemination of the proceedings/declarations</b>				
◆	1 day x project manager	x	700,00 €/d		700,00 €
◆	5 days x assistant / translator	x	304,90 €/d		1 524,50 €
●	<b>Follow-up of decisions</b>				
◆	3 days x project manager	x	700,00 €/d		2 100,00 €
◆	5 days x assistant and translator	x	304,90 €/d		1 524,50 €
●	<b>Estimate for phone + Fax + mailing of invitations</b>				1 000,00 €
					41 077,44 €
◆	<b><u>Sub-total for "EUROPE - INBO" 2009</u></b>				<b>41 077,44 €</b>

■ **PROMOTION OF PROGRAMS AND PROJECTS - PREPARATION OF INBO GA 2010 (Africa)**

➔ **COORDINATION**

● **Project facilitation and drawing up of documents**

◆ 3 days x project manager	x	700,00 €/d	2 100,00 €
◆ 2 days x translators	x	304,90 €/d	609,80 €

● **Preparation of INBO General Assembly in Africa**

◆ 2 days x project manager	x	700,00 €/d	1 400,00 €
◆ 3 days x com. Manager	x	570,92 €/d	1 712,76 €
◆ 3 days x engineer	x	570,92 €/d	1 712,76 €
◆ 6 days x translators	x	304,90 €/d	1 829,40 €

● **Travel to Senegal - OMVS**

◆ 5 days x project manager	x	700,00 €/d	3 500,00 €
◆ travel x 1	x	1 050,00 €/d	1 050,00 €
◆ DSA x 5 d	x	180,00 €/d	900,00 €
miscellaneous (lump sum)	x	152,45 €/d	152,45 €

◆ <u>Sub-total project follow-up</u>			14 967,17 €	<u>14 967,17 €</u>
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■ **SUPPORT TO THE ACTIVITIES OF THE REGIONAL AND SPECIALIZED NETWORKS**

- a) Africa: 2 missions
- b) Latin America: 2 missions
- c) Central and Eastern Europe: 1 mission
- d) The Mediterranean: 2 missions
- e) Network of Transboundary Basins Organizations: 1 mission
- f) EUROPE-INBO Group: 1 mission
- g) EECCA: 2 missions
- h) North America: 2 missions

**TOTAL ESTIMATE FOR 13 MISSIONS IN 2009**

● **Preparation in France / mission**

◆ 3 days x project manager	x	700,00 €/d	2 100,00 €
◆ 3 days x assistant	x	304,90 €/d	914,70 €
◆ <b>Sub-Total preparation (a)</b>			<u>3 014,70 €</u>

● **Assignments (standard – average/mission)**

◆ 4 days x project manager	x	700,00 €/d	2 800,00 €
◆ DSA x 3 d	x	180,00 €/d	540,00 €
International travels		1 300,00 €/t	1 300,00 €
Miscellaneous (lump sum)		152,45 €/t	152,45 €

◆ <b>Sub-Total for mission (b)</b>			<u>4 792,45 €</u>	mission
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◆ <b>Sub-Total for one standard mission (a + b)</b>			7 807,15 €	mission
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◆ <u>Sub-Total support to regional networks x 13 missions</u>				<u>101 492,95 €</u>
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**■ PUBLICATION OF THE NETWORK NEWSLETTER**

One issue in three languages in 2009

1) Reminders to authors and drawing up

Editing in 4 languages: English + Spanish + French + Russian

◆ 30 days x assistant	x	304,90 €/d	9 147,00 €
◆ 15 days x engineer	x	570,92 €/d	8 563,80 €
◆ 5 days x project manager	x	700,00 €/d	3 500,00 €
			<u>21 210,80 €</u>

◆ **Sub-Total (1)** **21 210,80 €**

2) Subcontracted translations (typed pages)

◆ Spanish 40 pages	x	45€ TNI	} 5 400,00 €
◆ English 40 pages	x	45€ TNI	
◆ Russian 40 pages	x	45€ TNI	

3) Prototype and entering on the Web - 4 versions 9 600,00 €

4) Preparation of film for 3 issues - TNI 1 700,00 €

5) Printing – 18,000 copies.

French copies	6 000	} 12 000,00 €
English copies	9 000	
Spanish copies	3 000	
Transport charges	1 000,00 € HT	

◆ **Sub-Total (2+3+4+5) Taxes incl.(VAT: 19.60%)** **28 700,00 €**

6) Mailing - 8.500 copies

◆ 5 days x assistant	x	304,90 €/d	1 524,50 €
5 100 copies		French	5 700,00 €
7 600 copies		English	13 600,00 €
2 300 copies		Spanish	4 700,00 €

◆ **Sub-Total mailing (6)** **25 524,50 €**

◆ **SUB-TOTAL INBO NEWSLETTER 2009** **75 435,30 €**  
(1+2+3+4+5+6)

**■ DEVELOPMENT OF WEBSITE - <http://www.inbo-news.org>**

● **Forum organization and site development**

◆ 3 days x project manager	x	700,00 €/d	2 100,00 €
◆ 15 days x webmaster	x	570,92 €/d	8 563,80 €
◆ 2 days x computer scientist	x	570,92 €/d	1 141,84 €

◆ **SUB-TOTAL WEBSITE** **11 805,64 €**

**■ PROMOTION - COMMUNICATION AND MEDIA**

◆ 10 days x com. manager	x	570,92 €/d	5 709,20 €
◆ Telecommunications	x	150,00 €/d	150,00 €

- ◆ - Travels (for information)
- ◆ - Press mailing (for information) (see the Network Newsletter + Istanbul)

◆ **SUB-TOTAL « RELATIONS WITH THE MEDIA »** **5 859,20 €**

**TOTAL EXPENDITURES FOR TECHNICAL SECRETARIAT IN 2009**

* Overall coordination		13 258,20 €
* Official entertainments		7 400,00 €
* Meeting of the Liaison Bureau		23 623,61 €
* 5th WWF in Istanbul		80 699,04 €
* EUROPE-INBO Conference and WG		41 077,44 €
* Preparation INBO GA 2010		14 967,17 €
* Support and facilitation of the Regional Networks		101 492,95 €
* Publication of INBO Newsletter n° 18		75 435,30 €
* Development of website		11 805,64 €
* Promotion to the Media		5 859,20 €
♦ <b><u>TOTAL EXPENDITURE ESTIMATE FOR 2009</u></b>		<b><u>375 618,55 €</u></b>

**PROVISIONAL INCOME FOR 2009**

* Subscriptions 2009	42 X	1 000,00 €	42 000,00 €
* French Ministry of Ecology and Sustainable Development			300 000,00 €
* French Ministry for Foreign Affairs (in Africa)			20 000,00 €
* PTS self-funding and other incomes from projects (facilitation/expertise)			13 618,55 €
<b><u>TOTAL INCOME FOR YEAR 2009</u></b>			<b><u>375 618,55 €</u></b>